

D.A.V TARUN/PUSHPANJALI ENCLAVE, PITAMPURA, DELHI-34
CIRCULAR


CIRCULAR NO. 44

DATE: 14/09/2017

Dear Parent,

In the wake of recent untoward incidents, the coinciding panic and anxiety on behalf of school and the parent is quite evident. We wish to assure you all, that necessary arrangement in this regard has been made. Due instruction have been given to Office staff, Incharges, Teachers and class four employees. A detailed meeting was conducted to discuss the matter personally with all concerned. We seek your cooperation in the smooth functioning of the recent initiations.

- The regular school timings for kindergarten wing are 8:30 a.m. to 1:00 p.m.
- Please ensure your child reaches the school not before 8:10 a.m.
- **Many vans usually arrive late in kindergarten wing(after 8:30 a.m.)**
Late arrivals those reaching after 8:30 a.m. will not be allowed in school.
- Dispersal time for students picked by the parents (self students) 1 p.m.
- **Dispersal time for van users 1:10 p.m. Please instruct the van drivers and ensure that they do not pick the child late in the afternoon.**
- Avoid collecting the students in between the school timings unless an emergency. In such cases, a diary note must be given and a call at the school must be made. Please do not send any unknown person to collect the ward.
- No visitors are allowed to enter the school premises without proper entry, verification and the cause/purpose of visit. All bags and personal belongings are to be deposited at the gate.
- Lady attendants are permanently on duty outside the washrooms.
- The school has adequate CCTV coverage, yet is planning to add more to enhance vigilance in the campus.
- The dispersal for the bus students has been streamlined further to be more safe and effective.
- Instruction related to van users has been sent separately and those availing the school bus are also requested to follow all instructions.
- Counsellors, Special Educators, Teachers have been instructed to further guide students regarding basic safety and security norm.
- We solicit your cooperation in the benefit of the school and the students.


PRINCIPAL